

ST. LUKE'S ON 5TH UNITED METHODIST CHURCH

1150 West Fifth Avenue Columbus, Ohio 43212 (614) 488-9695

INDEPENDENT CONTRACTOR

FRIENDSHIP CLASS-SUNDAY SCHOOL INSTRUCTOR

Work Summary:

Responsible for providing leadership, stability, continuity, support, and Christian fellowship to the members and friends of the Friendship Class of St. Luke's, who meet prior to St. Luke's weekly Sunday worship services. **The Friendship Class is comprised of individuals with various physical and intellectual special needs.**

Work includes **planning and teaching a weekly Sunday School lesson that incorporates, repeats and reinforces the Bible verses and sermon themes that will be used by the pastor of St. Luke's UMC during the Sunday worship service,** invites Christian spiritual growth, and welcomes the participation of all members of the Friendship Class in whatever capacity they are able to do so according to the gifts that God has given them and their limitations. The instructor should be patient, kind and understanding. The instructor should ensure that the Sunday School lesson is appropriate and is non-political/controversial. The instructor should ensure that the Sunday School lesson is consistent with the mission of St. Luke's, which welcomes all worshipers and believes that everyone is a beloved child of God.

During class time, the instructor shall discuss joys/thanks announcements and prayer concerns/requests with class members, which shall be documented (i.e. written down) and provided to the pastor prior to the start of the worship service so that they may be included each Sunday. These thanks, prayers and concerns may address personal issues as well as state, local and national issues. The instructor of the Friendship Class shall also work to foster community among class members as well as welcome and include new members. Where possible, the instructor shall include members of the class in leadership, support, and volunteer roles in the class.

The Friendship Class instructor shall reach out to and communicate with class members who are absent from Sunday worship for a noticeable period (privately, preferably by telephone) and provide spiritual support, as needed. The instructor will advise the Pastor and congregation of the potential need for visits, cards and/or assistance.

The Friendship Class instructor shall organize at least four (4) Fellowship Class events a year to which the friends, guests and the entire congregation

are invited to attend. Past events have included a walking “field trip” to a nearby restaurant for lunch after Sunday services, a Luau, a St. Patrick’s Day Party, a Disco Dance, Crop Walk participation and a Christmas party.

The Friendship Class instructor shall coordinate with the Pastor and Staff Pastor/Parish Relationship Committee for a substitute teacher to cover his/her responsibilities when the instructor is not available, not to exceed 8 Sundays a year.

The Friendship Class instructor shall ensure that the class is conducted in manner consistent with St. Luke’s UMC’s policies, including coordinating with the Pastor, who is the designated “second adult” at Friendship Class meetings, to ensure compliance with St. Luke’s Safe Sanctuary Policies.

A background check is required

Coordinates With:

The Pastor and the Staff Pastor/Parish Relations Committee

Hours:

Sunday 9:30 am to 11:00 am (prelude is at 10:50 am and worship Service begins at 11:00 am)
Any mutually agreed upon additional hours at additional compensation

Compensation:

- \$30 per Sunday & \$30 per special event (4)
- Planning and outreach activities during the week, up to 3 hrs. per week at \$18/hr.
- Maximum compensation of \$4500.00 per calendar year

Interested applicants should send a resume and cover letter to Rev. Steven Fewell, St. Luke’s United Methodist Church, at stevenfewell@rocketmail.com